GUTU MIRROR

Carbon Reduction Plan

Based on the Cabinet Office PPN 006 Carbon Reduction Plan template.

Supplier name	Gutu Mirror Limited
Publication date	1 November 2026
Plan status	Initial plan; first quantified emissions baseline is being established
Responsible director	Virginia Holmes, Director and Nominated Individual

Commitment to achieving net zero

Gutu Mirror Limited is committed to reaching net zero greenhouse gas emissions across our UK operations by 2050.

This is our first formal Carbon Reduction Plan. We're putting in place sensible, proportionate ways to monitor and improve our environmental impact, while making sure the people we support in their own homes continue to receive safe, reliable and consistent care.

Baseline emissions footprint

Our baseline is a record of the greenhouse gases we produce before we put any carbon reduction measures in place. It gives us a starting point to measure our progress against.

Baseline reporting year: 2026/27 (1 November 2026 to 31 October 2027). This is the first full 12 months in which we'll be measuring our emissions, so it will be our baseline. We're still collecting and checking the data.

A little more about how we're calculating our baseline: we haven't completed a full organisational carbon footprint before. We've chosen 1 November 2026 to 31 October 2027 as our first baseline year so we can collect information properly, rather than relying on incomplete historic records. We'll gather records from 1 November 2026 onwards, including the first few days before this plan was published. We'll collect activity data for Scope 1 and 2 and for the Scope 3 categories that apply to us, including fuel, purchased electricity, waste, transportation and distribution, business travel and employee commuting. We'll use the relevant UK Government greenhouse gas conversion factors, and we'll document our assumptions, exclusions and organisational boundaries. We haven't included any emissions figures we can't support with evidence.

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Baseline year emissions

Emissions	Total (tCO_2e)
Scope 1	To be calculated – 2026/27 baseline
Scope 2	To be calculated – 2026/27 baseline
Scope 3 (included sources)	To be calculated – 2026/27 baseline
Total emissions	To be calculated – 2026/27 baseline

Current emissions reporting

Current reporting period: 1 November 2026 to 31 October 2027 (2026/27). We're still compiling our first annual inventory, so it isn't available yet. For this first plan, our baseline and current reporting period are the same.

Emissions	TOTAL (tCO_2e)
Scope 1	Pending completion of 2026/27 inventory
Scope 2	Pending completion of 2026/27 inventory
Scope 3 (included sources)	Pending completion of 2026/27 inventory
Total emissions	Pending completion of 2026/27 inventory

Our Scope 3 measurement will cover the five categories set out in the PPN 006 technical standard, where they're relevant to us: (4) upstream transportation and distribution; (5) waste generated in operations; (6) business travel; (7) employee commuting; and (9) downstream transportation and distribution. We'll only record a category as zero once we've established, and documented, that we have no activity in it.

When we collect data, we'll keep company-controlled vehicles and energy use separate from staff-owned vehicles and commuting, so nothing is counted twice. Travel between care visits will be classified according to how it's actually arranged and the relevant GHG Protocol rules.

Emissions reduction targets

To help us progress towards net zero, we've set ourselves the following initial targets. The year ending 31 October 2027 gives us our first verified baseline, so we'll measure percentage reductions from the year ending 31 October 2028, using our 2026/27 baseline rather than an invented absolute tCO_2e figure.

Milestone	Proposed measurable objective
31 October 2027	Complete our first 12-month baseline measurement period, 1 November 2026 – 31 October 2027.
31 December 2027	Complete and approve our verified baseline inventory, and update this published plan with our Scope 1, 2 and specified Scope 3 emissions.
31 October 2028	Aim for a 3% reduction in absolute reported emissions against our 2026/27 baseline, while keeping an eye on service growth.

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31 October 2030	Aim for a 9% reduction in absolute reported emissions against our 2026/27 baseline.
31 October 2032	Aim for a 15% reduction in absolute reported emissions against our 2026/27 baseline (our five-year ambition).
2050	Achieve net zero emissions across our UK operations.

PPN 006 template projection: We aim to reduce our absolute reported emissions by 15% by 31 October 2032, five years after our 2026/27 baseline period. Once our baseline inventory is complete, we'll add the matching tCO_2e figure (baseline total × 0.85). Our intermediate targets are 3% by 31 October 2028 and 9% by 31 October 2030. These are goals we're working towards, not reductions we've already achieved. We'll also track the effect of service growth using suitable intensity indicators.

Carbon reduction projects

Completed carbon reduction initiatives

This is our first formal Carbon Reduction Plan. We're not claiming ISO 14001 certification or any measured reduction in tCO_2e. Some of our existing ways of working may already help cut avoidable travel and paper use, but rather than attach unverified savings to them after the fact, we'll assess them as part of our baseline work.

Future carbon reduction initiatives

Here are the practical steps we plan to take. The Registered Care Manager will be responsible for them, with oversight from the Director:

- By December 2026: appoint an environmental lead, set up a central file for collecting energy, transport and waste data, and tell our staff about our net zero commitment.
- From January 2027: record care-related business mileage and vehicle types where we can, and review how we allocate care workers and plan rota areas so we cut avoidable travel without compromising continuity of care, skill matching or timely visits.
- By March 2027: review our office electricity use and costs, and introduce switch-off reminders, energy-efficient lighting and equipment settings where practical.
- From early 2027: do more of our administration digitally and share documents electronically so we print less, while keeping things accessible and our business continuity arrangements secure.
- By June 2027: start sensible waste separation and recycling at the office, ask for waste-disposal information, and look at lower-packaging options for office supplies.
- From 2027: use remote meetings and online training where they suit us and are clinically appropriate, without ever replacing necessary face-to-face care, supervision or assessment.
- Annually: review our vehicle and staff travel options, including lower-emission vehicles when they make economic and operational sense, and talk to relevant suppliers about consolidating deliveries and their environmental practices.

- Annually: measure our results and publish our progress, along with any limits in our data, in an updated Carbon Reduction Plan.

We'll track total tCO_2e by scope, business travel mileage, travel-related tCO_2e per care hour where the data allows, office kWh, annual waste volumes where available, and the percentage of relevant staff who receive environmental awareness information. We'll look at absolute emissions alongside changes in activity levels, so we don't draw misleading conclusions.

Declaration and sign off

This Carbon Reduction Plan follows the PPN 006 template structure. Gutu Mirror Limited commits to completing its first annual baseline for 1 November 2026 to 31 October 2027, and to reporting every year after that.

Once our figures are complete, we'll report and record our emissions in line with the published reporting standard for Carbon Reduction Plans, the GHG Protocol Corporate Standard and the relevant UK Government greenhouse gas conversion factors. We'll assess Scope 1 and Scope 2 in line with the applicable requirements, and calculate the specified subset of Scope 3 under the Corporate Value Chain (Scope 3) Standard.

This plan has been reviewed and approved by our board of directors.

Signed

Name	Virginia Holmes
Position	Director and Nominated Individual, Gutu Mirror Limited
Signature	 _____
Date	1 November 2026
Approval	By signing, I approve this plan and the commitments described above.

Template and reporting references: PPN 006, Cabinet Office (updated February 2025; GOV.UK published update 10 July 2025); PPN 006 Technical Standard; UK Government greenhouse gas reporting conversion factors.

Source: https://www.gov.uk/government/publications/ppn-006-taking-account-of-carbon-reduction-plans-in-the-procurement-of-major-government-contracts/ppn-006-taking-account-of-carbon-reduction-plans-html#carbon-reduction-plan-template